

## TAHOE TRANSPORTATION DISTRICT (TTD)

### FINANCE AND PERSONNEL COMMITTEE

#### Meeting Agenda

Tahoe Regional Planning Agency  
128 Market Street  
Stateline, NV 89449

August 3, 2022  
2:00 p.m.

---

The Tahoe Transportation District Finance and Personnel Committee meeting will be physically open to the public at Tahoe Regional Planning Agency, Stateline, NV 89449 and in accordance with California and Nevada law, Committee members may be teleconferencing into the meeting via GoToWebinar. This meeting will be held in accordance with requirements under Government Code section 54953(e) as enacted by California AB-361 and a determination of TTD to waive certain requirements regarding teleconferencing. Members of the public may observe the meeting and submit comments in person at the above location or via GoToWebinar.

To register for the TTD Finance and Personnel Committee Meeting / TTD/C Board Meeting go to:  
<https://attendee.gotowebinar.com/register/576162109790728971>

There is only one registration link for both meetings. After registering, you will receive a confirmation email containing information about joining the webinar.

Members of the public may also provide public comment by sending comments to the Clerk to the Board by email at [jallen@tahoetransportation.org](mailto:jallen@tahoetransportation.org). Please note which agenda item the comment pertains to. Comments will be distributed at the Board meeting and attached to the minutes of the meeting. All comments should be a maximum of 500 words, which corresponds to approximately three minutes of speaking time. Comments for each agenda item should be submitted prior to the close of that agenda item.

Any member of the public who needs accommodations should email or call Judi Allen who will use her best efforts to provide reasonable accommodations to provide as much accessibility as possible, while also maintaining public safety in accordance with TTD's procedure for resolving reasonable accommodation requests. All reasonable accommodations offered will be listed on the TTD website at [tahoetransportation.org](http://tahoetransportation.org).

All items on this agenda are action items unless otherwise noted. Items on the agenda may be taken out of order. The Committee may combine two or more items for consideration. The Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

#### **I. CALL TO ORDER AND GENERAL MATTERS**

A. Roll Call and Determination of Quorum

B. *For Possible Action:* Approval of Conduct of Meeting via Teleconference Pursuant to California Government Code 54953(e)

Staff recommends, that by motion, the Budget Finance and Personnel Committee determines that the Governor of California has declared a state of emergency regarding COVID-19 pandemic and that COVID-19 poses an imminent safety risk to Budget Finance and Personnel Committee members and other potential attendees

of this meeting, and authorize conduct of this meeting and public participation by teleconference pursuant to Government Code section 54953(e).

C. *For Possible Action:* Approval of Agenda for August 3, 2022

D. *For Possible Action:* Approval of Minutes of June 1, 2022

**Page #1**

**II. PUBLIC INTEREST COMMENTS**

All comments are to be limited to no more than three minutes per person. Comments made cannot be acted upon or discussed at this meeting, but may be placed on a future agenda for consideration.

**III. DISCUSSION ITEMS**

	<u>Page</u>
A. <i>For Possible Action:</i> Review and Recommend Acceptance of the District's Financial Statement of Operations for the Eleven Months of Fiscal Year 2022 Through May 31, 2022 ( <i>Board Agenda Item VIII.A., Page #21</i> )	<b>4</b>
B. <i>For Possible Action:</i> Discussion and Possible Action on Financing and Timing of Local Share Contribution to Support the General Fund for the Tahoe Transportation District, Including the Financial Support for the Deputy District Manager Position, Based on the Apportionment Methodology Approved by the Board	<b>22</b>
C. <i>For Possible Action:</i> Update and Recommend Ratification of the Renewal of the Fiscal Year 2023 Nevada and California Workers' Compensation Insurance Policies ( <i>Board Agenda Item VIII.B., Page #39</i> )	<b>26</b>

**IV. PUBLIC INTEREST COMMENTS**

**V. ADJOURNMENT**

## **COMPLIANCE WITH PUBLIC NOTICE REQUIREMENTS**

This notice and agenda has been posted at the TTD office and at the Stateline, Nevada post office. The notice and agenda has also been posted at the North Tahoe Conference Center in Kings Beach, the Incline Village GID office and the North Tahoe Chamber of Commerce and on the TTD website: [www.tahoetransportation.org](http://www.tahoetransportation.org).

For those individuals with a disability who require a modification or accommodation in order to participate in the public meeting, please contact Judi Allen at (775) 589-5502 or [jallen@tahoetransportation.org](mailto:jallen@tahoetransportation.org).

### **Nevada Open Meeting Law Compliance**

Written notice of this meeting has been given at least three working days before the meeting by posting a copy of this agenda at the principal office of the Board and at three other separate, prominent places within the jurisdiction of the Board not later than 9 a.m. of the third working day before the meeting.

Written notice of this meeting has been given by providing a copy of this agenda to any person who has requested notice of the meetings of the Board. Such notice was delivered to the postal service used by the Board not later than 9 a.m. of the third working day before the meeting for transmittal to the requester by regular mail, or if feasible for the Board and the requester has agreed to receive the public notice by electronic mail, transmitted to the requester by electronic mail sent not later than 9 a.m. of the third working day before the meeting.

Supporting materials were provided to any person requesting such materials and were made available to the requester at the time the material was provided to the members of the Board or, if provided to the members of the Board at the meeting, were made available to the requester at the meeting and are available on the TTD website: [www.tahoetransportation.org](http://www.tahoetransportation.org). Please send requests for copies of supporting materials to Judi Allen at (775) 589-5502 or [jallen@tahoetransportation.org](mailto:jallen@tahoetransportation.org).



**TAHOE TRANSPORTATION DISTRICT  
FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES  
June 1, 2022**

**Committee Members in Attendance:**

Lori Bagwell, Carson City  
Darcie Goodman Collins, SS-TMA  
Kyle Davis, NV Governor Appointee  
Alexis Hill, Washoe County

**Others in Attendance:**

Carl Hasty, Tahoe Transportation District  
Joanie Schmitt, Tahoe Transportation District  
Judi Allen, Tahoe Transportation District

**I. CALL TO ORDER AND GENERAL MATTERS**

- A. Roll Call and Determination of Quorum  
The meeting of the Committee was called to order by Ms. Bagwell at 2:00 p.m. at the Tahoe Regional Planning Agency and via GoToWebinar. Roll call was taken and it was determined a quorum was in attendance for the Committee.
- B. Approval of Conduct of Meeting via Teleconference Pursuant to California Government Code 54953(e)  
Ms. Hill moved to approve conduct of this meeting and public participation by teleconference pursuant to Government Code section 54953(e). Mr. Davis seconded the motion. The motion passed unanimously.
- C. Approval of Agenda for June 1, 2022  
Motion/second by Mr. Davis/Ms. Collins to approve the Committee agenda for today's meeting. The motion passed unanimously.
- D. Approval of Minutes for May 4, 2022  
Motion/second by Ms. Hill/Ms. Collins to approve the minutes. The motion passed, with Mr. Davis abstaining.

**II. PUBLIC INTEREST COMMENTS**

No public interest comments were made.

**III. DISCUSSION ITEMS**

- A. Review and Acceptance of the District's Financial Statement of Operations for the First Nine Months of Fiscal Year 2022 Through March 31, 2022  
Ms. Schmitt reviewed this item. Ms. Collins asked regarding the grant tracker, for clarification of what the Operations/Preventative Maintenance funding is for and where the match is coming from. Ms. Schmitt explained it is an annual allocation of 5307 funds for transit operations with the match provided by California toll credits.

Action Requested: For Possible Action

Ms. Hill moved to recommend acceptance of the District's Financial Statement of Operations through March 31, 2022. Ms. Collins seconded the motion. The motion passed unanimously.

B. Authorize the Renewal of the District's Line of Credit with Nevada State Bank for One Million Dollars for Purposes of Cash Flow Management for District Operations

Ms. Schmitt reviewed this item.

Action Requested: For Possible Action

Ms. Collins moved to recommend renewal of the District's Line of Credit with Nevada State Bank for one million dollars. Ms. Hill seconded the motion. The motion passed unanimously.

C. Discussion and Possible Action on Development of a Methodology for Local Share Contribution to Support the General Fund for the Tahoe Transportation District, Including the Financial Support for a Deputy District Manager Position

Ms. Bagwell asked if Mr. Bass' question from the last Board meeting regarding the methodology regarding the formulas answered. Mr. Hasty was not sure if it has occurred yet. Ms. Bagwell asked what would be the effective date of the share contributions. It was determined to have the effective date of July 1, 2023.

Public Comment:

Cindy Gustafson, Placer County Supervisor, commented the Placer County adopted their fiscal year 2023 budget, including the District's contribution and that the Deputy District Manager position is needed to assist with the regional revenue funding, which should be added to the jurisdiction support chart. She added the TTIC should be reengaged on any formula interpretations and/or changes.

Action Requested: For Possible Action

Ms. Bagwell moved to recommend support of the approved top down funding approach for local share contribution to support the District's general fund, with a \$5,000 minimum share, effective July 1, 2023 and develop options for Deputy Director implementation for fiscal year 2022. Ms. Hill seconded the motion. The motion passed unanimously.

D. Adoption of Resolution 2022-009 Authorizing the District Manager to Enter into an Agreement with the California Department of Transportation for Funds Awarded for the Tahoe Transportation District's Zero Emission Bus Fleet Conversion Plan

Mr. Hasty reviewed this item. Mr. Davis asked for clarification regarding why both battery electric and hydrogen electric are going to be considered in the plan. Mr. Hasty responded the focus is currently on battery electric, but the plan should consider both options.

Action Requested: For Possible Action

Ms. Hill moved to recommend adoption of Resolution 2022-009. Ms. Bagwell seconded the motion. The motion did not pass. Mr. Davis moved to recommend this item for full Board discussion. Ms. Hill seconded the motion. The motion passed unanimously.

**IV. PUBLIC INTEREST COMMENTS**

No public interest comments were made.

**V. ADJOURNMENT**

The meeting was adjourned at 2:55 p.m.

Respectfully Submitted:

*Judi Allen  
Executive Assistant  
Clerk to the Board  
Tahoe Transportation District*

*(The above meeting was recorded in its entirety, anyone wishing to listen to the aforementioned tapes, please contact Judi Allen, Clerk to the Board, (775) 589-5502.)*







MEMORANDUM

Date: July 27, 2022

To: Tahoe Transportation District (TTD) Finance and Personnel Committee (FPC)

From: TTD Staff – Joanie Schmitt CFO

Subject: Review and Recommend Acceptance of the District’s Financial Statement of Operations for the Eleven Months of Fiscal Year 2022 Through May 31, 2022

---

**Action Requested:**

It is requested the Committee review and recommend acceptance of the Financial Statement of Operations for the eleven months of fiscal year 2022 (FY22) ending May 31, 2022 to the Board of Directors.

**Fiscal Analysis:**

Staff has had an on-going concern of continued use of General Funds for non-reimbursable, non-transit operation expenses since the agency does not have a dedicated General Fund source. Staff continues its efforts to minimize General Fund costs where possible and find other funding sources.

It is currently projected that the General Fund will be close to breaking even for FY22. At the February Board meeting, Staff had presented a budget amendment showing a worse-case scenario based on trends incurred during the first six months of FY22. The amendment indicated the General Fund would need to use \$126,157 of the General Fund reserves. Details on the General Fund’s actual revenues and expenses versus the amended budget will be presented at TTD’s October meeting.

**Background:**

Staff has completed analyzing financial information for the eleven months of FY22, ending May 31, 2022. The presentation of the financial information will highlight April and May activity and continues to detail TTD’s funds: General, Capital Improvement Program (CIP), Transit Operations, and Parking Systems. (See Attachment A.)

**Discussion:**

**General Fund –**

Overall, the District ended with a decrease of \$2,217 for April and May activity. The decrease can be summarized as follows:

JS/ja

AGENDA ITEM: VIII.A.  
FPC AGENDA ITEM: III.A.

<b>District Operations Revenues</b>		<b>District Operations Expenses</b>	
Rental Car Mitigation Fees (RCMF)	\$6,820	Salaries & Benefits	\$53,423
Contributions	\$8,333	Insurance	\$4,428
Administrative Fees	\$6,244	Rent/Utilities	\$7,853
Miscellaneous	\$500	Telephone	\$2,280
Interest	<u>\$22</u>	Professional Services	\$14,469
		Supplies	\$2,438
		Dues & Subscriptions	\$1,172
		Admin Support (ICAP)	(\$66,369)
		Legal	\$3,528
		Audit Fees	\$0
		Grant Match	\$535
		Other	<u>\$379</u>
<b>Total Revenues</b>	<b>\$21,919</b>	<b>Total Expenses</b>	<b>\$24,136</b>

TTD incurred \$4,837 for the financial software upgrade from Microsoft Navigation Dynamics to Microsoft Business Central (BC) during April and May. Total costs are split between the General Fund (22%) and the Transit Fund (78%), based on actual full-time employees at start of the contract. The total cost of the upgrade is \$59,611. TTD is expected to go live with BC in August.

The net result decreased the General Fund's overall fund balance to \$865,791, which is \$7,013 less than at the start of the fiscal year.

CIP Fund –

April and May activity ended in an increase of \$4, resulting from interest earned on project advances. Below is a brief recap of April and May activity for the CIP Fund.

<u>Funding Source</u>	<u>Expenditures</u>	<u>Grant Balance</u>
Caltrans		
Congestion Mitigation Air Quality (CMAQ)	\$2,097	\$537,947
Federal Transit Administration		
FTA 5339 (NDOT)	\$0	\$74,281
FTA 5339 (FY18)	\$0	\$78,216
FTA 5339 (FY19)	\$0	\$278,664
FTA 5339C (FY17)	\$0	\$617,937
FTA 5339C (FY18)	\$3,371	\$1,493,811
FTA 5310	\$0	\$35,187
NDOT		
Recreational Travel Phase II	\$10,168	\$190,931
General Fund Match	\$535	\$10,049
Contributions		
Transit Ops Match	\$0	\$10,452
Surface Transportation Block Grant (STBG)		
Caltrans – US 50	\$16,564	\$2,005,624
NDOT – Incline Mobility Study	\$0	\$198,590
Highway Infrastructure Program (HIP)		
Caltrans – US 50	\$0	\$470,655
California Office of Emergency Services	\$1,305	\$128,107
CTC Match	\$954	\$42,702

JS/ja

AGENDA ITEM: VIII.A.  
FPC AGENDA ITEM: III.A.

Prop 1B		
PTMISEA – Engine Replacements	\$1,515	\$4,968
Washoe County		
Bond Sale (TAP Match)	\$0	\$30,000
Bond Sale (Parking)	<u>\$0</u>	\$326,137
Total Expenditures	\$36,509	

TTD purchased various NABI bus equipment including visors, relays, mirrors, and radius arms amounting to \$1,515 with a Prop 1B Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) grant. The parts were transferred from the CIP fund to the Transit Operations fund's Equipment under \$5,000.

The net April and May activity resulted in increasing CIP's overall fund balance to \$1,634, which is \$17 more than at the start of the fiscal year.

Transit Fund -

Overall, the District ended with a decrease of \$266,523 for April and May activity. The decrease can be summarized as follows:

<u>Revenue Detail</u>	<u>Operations</u>
FTA 5307	
CARES	\$155,870
FY19	\$189,106
NDOT	
FTA 5311	\$210,819
NV State Parks	\$0
Contributions	
Passenger	\$0
Transportation Development Act (TDA)	
Local Transportation Fund (LTF)	\$231,430
State Transit Assistance (STA)	\$86,956
State Transit Assistance (SGR)	\$0
Miscellaneous	\$1,024
Sale of Fixed Asset (Scrap)	\$0
Insurance Claims	\$0
Pass Through Revenue	\$10,570
Interest	<u>\$309</u>
<b>Total Revenues</b>	<b>\$886,084</b>
<u>Expense Detail</u>	
Personnel	\$607,166
Fuel/Fuel Tax	\$65,648
Insurance	\$48,053
Repairs/Maintenance	\$107,884
Professional Services/Contracts	\$72,835
Facility Rent/Utilities/Phone	\$51,333
Supplies	\$12,355
ICAP	\$64,745
Grant Match	\$0

JS/ja

AGENDA ITEM: VIII.A.  
FPC AGENDA ITEM: III.A.

**Operations**

Depreciation	\$58,142
Advertising/Outreach	\$45,972
Equipment under \$5K	\$1,515
Capital Outlay	(\$1,515)
Pass Through Expenses	\$10,570
Other Expenses	<u>\$7,904</u>
<b>Total Expenses</b>	<b>\$1,152,607</b>

**Increase/(Decrease) (\$266,523)**

TTD transferred \$1,515 of Equipment from the CIP fund detailed above.

TTD has completed the 2019 FTA 5307 grant and has begun the close-out process.

TTD has recorded pass through revenue and expenses totaling \$10,570 for April and May. The pass through is for the Division of State Architect inspection services for the LTCC mobility hub charging station. Upon receipt of an inspection invoice from the contractor, CCRES, TTD pays the contractor and invoices Proterra for reimbursement per the contract with Proterra.

The net result decreased Transit's overall fund balance for the year to \$9,876,335, which is \$4,472,893 more than at the start of the fiscal year.

**Parking System (PS) Fund-**

The Parking System Fund experienced an increase of \$39,722 for April and May activity. The recap is as follows:

<b><u>Parking Systems Revenues</u></b>		<b><u>Parking Systems Expenses</u></b>	
Parking Revenues	\$62,440	Salaries & Benefits	\$11,059
Interest	<u>\$6</u>	Contracts	\$0
		Professional Services	\$897
		Subscriptions, Dues	\$15
		Telephone	\$219
		Admin Fees	\$6,244
		Bank/Credit Card Fees	\$1,707
		Depreciation	\$2,582
		Other	<u>\$0</u>
<b>Total Revenue</b>	<b>\$62,446</b>	<b>Total Expenses</b>	<b>\$22,723</b>

Year-to-date revenues and expenses between Parking Systems Operations and Parking Systems Non-Compliance are provided on the PS Financial Statement.

The net result increased Parking System's overall fund balance for the year to \$455,379, which is \$192,649 more than at the start of the fiscal year.

**Balance Sheet-**

The detailed balance sheet as of May 31, 2022 is included in Attachment A.

The fixed asset balances, net of depreciation, include \$5,240,276 in Transit funds, \$0 in the Government-wide funds, and \$482 in the Parking System funds of federalized/state obligations.

JS/ja

AGENDA ITEM: VIII.A.  
FPC AGENDA ITEM: III.A.

Should the District choose to liquidate a federalized/state asset, permission from the governmental agency is required and their obligation takes priority.

Cash Flows –

Staff has included the cash flows for the governmental funds (General and CIP), along with the enterprise funds (TO and PS) in Attachment B.

Updated Grant Status Report -

Staff has updated the Grant Requests/Awards/Closeouts (Attachment C).

**Additional Information:**

If you have any questions or comments regarding this item, please contact Joanie Schmitt at (775) 589-5507 or jschmitt@tahoetransportation.org.

**Attachments:**

- A. May Financial Statement
- B. July 1 through May 31 Cash Flows
- C. Updated Grant Status Report

**Tahoe Transportation District  
Balance Sheet  
As of May 31, 2022**

	<b>TOTAL</b>	<b>General</b>	<b>CIP</b>	<b>Transit</b>	<b>PS</b>	<b>GFA</b>
<b>ASSETS</b>						
Cash & Equivalents	4,506,660	899,880	54,847	3,107,770	444,162	0
Accounts Receivable	1,219,668	3,135	65,637	1,149,377	1,518	
Prepays	48,879	(5,468)	30	54,156	161	
Inventory	405,673			396,374	9,299	
*Capital Assets, Net Depreciation	5,650,323			5,649,720	603	
<b>TOTAL ASSETS</b>	<b>11,831,202</b>	<b>897,547</b>	<b>120,514</b>	<b>10,357,397</b>	<b>455,743</b>	<b>0</b>
<b>LIABILITIES</b>						
Accounts Payable	228,984	12,489	5,517	210,614	364	0
Deferred Revenues	291,826	19,267	113,364	159,195		
Nevada State Bank - LOC						
Insurance Payable	137			137		
EE Compensated Absences	111,117			111,117		39,767
<b>TOTAL LIABILITIES</b>	<b>632,063</b>	<b>31,756</b>	<b>118,880</b>	<b>481,063</b>	<b>364</b>	<b>39,767</b>
<b>NET POSITION</b>						
Invested in Capital Assets	2,000,061			1,985,209	14,853	0
Unrestricted	1,128,363			1,128,363		
Assigned	3,365,551	827,803		2,289,870	247,877	(41,416)
<b>SUB TOTAL NET POSITION BALANCES</b>	<b>46,617</b>	<b>45,000</b>	<b>1,617</b>	<b>5,403,442</b>	<b>262,730</b>	<b>(41,416)</b>
<b>FY 22 Increase/(Decrease) to Fund Balance</b>	<b>4,658,546</b>	<b>(7,013)</b>	<b>17</b>	<b>4,472,893</b>	<b>192,649</b>	<b>1,649</b>
<b>TOTAL NET POSITION</b>	<b>11,199,139</b>	<b>865,791</b>	<b>1,634</b>	<b>9,876,335</b>	<b>455,379</b>	<b>(39,767)</b>
<b>TOTAL LIABILITIES &amp; NET POSITION</b>	<b>11,831,202</b>	<b>897,547</b>	<b>120,514</b>	<b>10,357,397</b>	<b>455,743</b>	<b>0</b>

\* The fixed asset and land balances, net of depreciation, include \$5,240,276 in transit funds, \$0 in the governmental-wide fund account and \$482 in parking system funds of federalized / state obligations. Should the District choose to liquidate a federalized asset, permission from the governmental agency is required and their obligation takes priority.

**Tahoe Transportation District  
Statement of Operations  
July 1, 2021 through May 31, 2022**

	<b>TOTAL</b>	<b>General</b>	<b>CIP</b>	<b>Transit</b>	<b>PS</b>	<b>GFA</b>
<b>Revenues</b>						
Federal Grants	9,080,341	0	4,427,037	4,653,304	0	0
State Funding	2,031,763		189,031	1,842,732		
Contributions	399,182	45,833	310,628	42,720		
General Revenues	83,162	500		82,662		
Charges for Services	467,547	115,074			352,473	
Special Items	6,452	117	17	6,285	33	
Pass-Through Revenue	34,419			34,419		
<b>TOTAL REVENUES</b>	<b>12,102,866</b>	<b>161,524</b>	<b>4,926,713</b>	<b>6,662,123</b>	<b>352,506</b>	<b>0</b>
<b>Expenses</b>						
Personnel	3,686,278	306,656	82,983	3,225,467	71,172	0
Personnel - Compensated Absences	(4,698)			(4,698)		(1,649)
Contracts	625,383	6,584	604,362		14,437	
Fuel	289,371			289,371		
Depreciation	503,190			488,941	14,250	
Other Operating	2,253,818	210,279	32,293	1,951,248	59,998	
ICAP - 10%		(359,628)	8,220	351,408		
Capital Outlay	56,161			56,161		
Interest	398	398				
Other Funding Sources		4,249	4,198,838	(4,203,086)		
Pass-Through Expenses	34,419			34,419		
<b>TOTAL EXPENSES</b>	<b>7,444,320</b>	<b>168,537</b>	<b>4,926,696</b>	<b>2,189,230</b>	<b>159,857</b>	<b>(1,649)</b>
<b>FY 22 Increase / (Decrease) to Net Position</b>	<b>4,658,546</b>	<b>(7,013)</b>	<b>17</b>	<b>4,472,893</b>	<b>192,649</b>	<b>1,649</b>

JS/ja

**Tahoe Transportation District  
General Fund  
Statement of Operations  
July 1, 2021 through May 31, 2022**

	General Fund Activity						Actual vs Budget			Program YTD
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Total Apr and May	YEAR TO DATE	Board Approved Budget	Var %	District Ops
<b>Revenues</b>										
<b>General Revenues</b>										
Miscellaneous				500		500	500	0	100.00%	500
Contributions	12,500	12,500	12,500	4,166	4,167	8,333	45,833	50,000	91.67%	45,833
<b>Total General Revenues</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>	<b>4,666</b>	<b>4,167</b>	<b>8,833</b>	<b>46,333</b>	<b>50,000</b>	<b>92.67%</b>	<b>46,333</b>
<b>Charges for Services</b>										
Administrative Fees	19,661	7,430	1,912	2,288	3,956	6,244	35,247	43,000	81.97%	35,247
Rental Car Mitigation Fees	30,718	19,272	23,018	3,685	3,135	6,820	79,827	100,000	79.83%	79,827
<b>Total Charges for Services</b>	<b>50,378</b>	<b>26,702</b>	<b>24,930</b>	<b>5,973</b>	<b>7,091</b>	<b>13,064</b>	<b>115,074</b>	<b>143,000</b>	<b>80.47%</b>	<b>115,074</b>
<b>Special Items</b>										
Sale of Fixed Assets										
Interest Revenue	31	34	30	11	12	22	117	120	97.45%	117
<b>Total Special Revenues</b>	<b>31</b>	<b>34</b>	<b>30</b>	<b>11</b>	<b>12</b>	<b>22</b>	<b>117</b>	<b>120</b>	<b>97.45%</b>	<b>117</b>
<b>TOTAL REVENUES</b>	<b>62,909</b>	<b>39,236</b>	<b>37,460</b>	<b>10,650</b>	<b>11,270</b>	<b>21,919</b>	<b>161,524</b>	<b>193,120</b>	<b>83.64%</b>	<b>161,524</b>
<b>Expenses</b>										
<b>Operating</b>										
Personnel	72,265	98,651	82,317	26,764	26,659	53,423	306,656	366,432	83.69%	306,656
Admin Support	(81,772)	(105,171)	(106,317)	(34,389)	(31,980)	(66,369)	(359,628)	(358,229)	100.39%	(359,628)
Repairs & Maintenance								500	0.00%	
Insurance	6,620	6,620	6,620	2,207	2,221	4,428	24,287	26,712	90.92%	24,287
Facility Rent	10,816	10,560	11,760	4,122	3,731	7,853	40,988	49,842	82.24%	40,988
Telephone	4,373	3,588	3,474	1,140	1,140	2,280	13,715	16,602	82.61%	13,715
Supplies	3,770	3,536	3,789	1,243	1,195	2,438	13,532	17,243	78.48%	13,532
Advertising & Public Relations								1,500	0.00%	
Reproduction & Printing			214				214	500	42.86%	214
Postage	58		388				446	375	118.93%	446
Dues, Subscriptions & Publications	1,566	2,749	4,613	634	538	1,172	10,099	11,000	91.81%	10,099
License & Permits	51	51	100	17	14	31	233	500	46.66%	233
Professional Services/Contracts	4,316	21,129	6,077	10,321	4,149	14,469	45,991	79,000	58.22%	45,991
Legal Services	2,343	6,670	2,232	3,528		3,528	14,772	20,000	73.86%	14,772
Auditing Services	20,000	4,710					24,710	36,400	67.88%	24,710
Bank Fee / CC Fees	30						30	500	6.00%	30
Transit Management - No Shore			20,000				20,000	20,000	100.00%	20,000
Training		175	250				425	3,500	12.14%	425
Travel	1,474	140	8				1,622	5,000	32.45%	1,622
Events	223	142					364	1,500	24.30%	364
Taxes	1,959	2,041					3,999	10,500	38.09%	3,999
Miscellaneous Expenses	(23)	599	508	189	159	348	1,433	4,500	31.84%	1,433
<b>Total Operating</b>	<b>48,068</b>	<b>56,186</b>	<b>36,034</b>	<b>15,775</b>	<b>7,826</b>	<b>23,601</b>	<b>163,890</b>	<b>313,877</b>	<b>52.21%</b>	<b>163,890</b>
<b>Capital Outlay</b>										
Office & Equipment over \$5000	0	0	0	0	0	0	0	0	100.00%	0
Office & Equipment under \$5000										
CIP over \$5000										
Reimbursed Capital Expenses										
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>
<b>Interest</b>										
Interest Expense	0	398	0	0	0	0	398	400	99.48%	398
<b>Total Interest Expense</b>	<b>0</b>	<b>398</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>398</b>	<b>400</b>	<b>99.48%</b>	<b>398</b>
<b>Other Financing Sources</b>										
Preventive Maint (In)										
Capital Outlay (In) Out										
Transfer (In) Out	0	911	2,802	192	343	535	4,249	5,000	84.98%	4,249
<b>Total Other Financing Sources</b>	<b>0</b>	<b>911</b>	<b>2,802</b>	<b>192</b>	<b>343</b>	<b>535</b>	<b>4,249</b>	<b>5,000</b>	<b>84.98%</b>	<b>4,249</b>

JS/ja

AGENDA ITEM: VIII.A.  
FPC AGENDA ITEM: III.A.



**Tahoe Transportation District  
General Fund  
Statement of Operations  
July 1, 2021 through May 31, 2022**

	General Fund Activity						Actual vs Budget			Program YTD
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Total Apr and May	YEAR TO DATE	Board Approved Budget	Var %	District Ops
<b>TOTAL EXPENSES</b>	48,068	57,496	38,837	15,967	8,169	24,136	168,537	319,277	52.79%	168,537
<b>Increase/(Decrease) to Net Position</b>	<b>14,841</b>	<b>(18,260)</b>	<b>(1,377)</b>	<b>(5,318)</b>	<b>3,101</b>	<b>(2,217)</b>	<b>(7,013)</b>	<b>(126,157)</b>	<b>5.56%</b>	<b>(7,013)</b>

**Tahoe Transportation District  
CIP Fund  
Statement of Operations  
July 1, 2021 through March 31, 2022**

	CIP Fund			Actual vs Budget			Program YTD											
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Jun	Total Apr and May	YEAR TO DATE	Board Approved Budget	Var %	US 50	Rec Travel	Stateline to Stateline Bikeway (Parking Lots)	SR 89 (Fanny)	Corridor Mgmt / Facility Plan	Other CIP Projects	Transit Ops Projects	Program Total
<b>Revenues</b>																		
<b>Capital Grant &amp; Contributions</b>																		
Surface Transportation Program (STP)	128,895	318,509	10,733		11,186	20,926	32,112	490,249	2,441,220	20.08%	452,939	33,551			3,760			490,249
Active Transportation Program (ATP)	1,167	(1,167)					(1,948)	(1,948)	145,289	-1.34%				(1,948)				(1,948)
Congestive Mitigation & Air Quality (CMAQ)	13,564	37,932	9,069			1,525	1,525	62,090	650,000	9.55%	62,090							62,090
Highway Infrastructure Pgm (HIP)		40,958	30,143		20,206		20,206	91,306	561,961	16.25%	91,306							91,306
Office of Emergency Services (CalOES)			162		873	521	1,395	1,556	130,969	1.19%						1,556		1,556
Federal Transportation Administration	1,810,016	54,728	1,887,441					3,752,185	6,552,683	57.26%							3,752,185	3,752,185
Transportation Alternative Programs (TAP)									239,000	0.00%								
Prop 1B		21,035			3,620		3,620	24,655	29,127	84.65%							24,655	24,655
Washoe County									30,000	0.00%								
Douglas County									87,508	0.00%								
Contributions	1	13	470,508		107		107	470,628	990,453	47.52%					198		470,430	470,628
<b>Total Capital Grants &amp; Contributions</b>	<b>1,953,643</b>	<b>472,007</b>	<b>2,408,055</b>		<b>35,992</b>	<b>21,025</b>	<b>57,017</b>	<b>4,890,722</b>	<b>11,858,210</b>	<b>41.24%</b>	<b>606,335</b>	<b>33,551</b>	<b>0</b>	<b>(1,948)</b>	<b>3,958</b>	<b>1,556</b>	<b>4,247,270</b>	<b>4,890,722</b>
<b>Special Items</b>																		
Interest Revenue	4	4	2		1	2	3	13	0	-100.00%			12		1			13
<b>Total Special Items</b>	<b>4</b>	<b>4</b>	<b>2</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>13</b>	<b>0</b>	<b>-100.00%</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>13</b>
<b>TOTAL REVENUES</b>	<b>1,953,647</b>	<b>472,012</b>	<b>2,408,057</b>		<b>35,993</b>	<b>21,027</b>	<b>57,020</b>	<b>4,890,735</b>	<b>11,858,210</b>	<b>41.24%</b>	<b>606,335</b>	<b>33,551</b>	<b>12</b>	<b>(1,948)</b>	<b>3,958</b>	<b>1,556</b>	<b>4,247,270</b>	<b>4,890,735</b>
<b>Expenses</b>																		
Personnel	13,210	21,139	10,177		9,719	11,192	20,911	65,438	285,252	22.94%	33,332	27,475			3,432	1,198		65,438
Contract Services	129,095	393,496	39,211		20,206	10,854	31,060	592,862	4,059,323	14.60%	569,306						23,556	592,862
Reproduction & Printing									22,000	0.00%								
Rent Meeting Room									500	0.00%								
Supplies									2,850	0.00%								
License & Permits		30						30		-100.00%	30							30
Advertising / Outreach									12,400	0.00%								
Expenses Continued																		
Postage		34						34		-100.00%							34	34
Utilities			211					211		-100.00%							211	211
Professional Services		17,168	5,826		1,681		1,681	24,675	36,750	67.14%	331	4,740		165	358	19,080	24,675	
Administrative Fees										100.00%								
Training										100.00%								
Travel - Per Diem	1,392							1,392	3,600	38.67%							1,392	1,392
Travel - Commercial Air	1,150							1,150	1,000	115.00%							1,150	1,150
Travel - Auto	277							277	400	69.25%							277	277
Dues & Subscriptions			153		48		48	201		-100.00%		201						201
ICAP - 10%	1,321	2,133	1,017		1,057	1,067	2,125	6,596	28,229	23.37%	3,336	2,900			360			6,596
<b>Total Operating</b>	<b>146,445</b>	<b>434,000</b>	<b>56,595</b>		<b>32,712</b>	<b>23,113</b>	<b>55,825</b>	<b>692,865</b>	<b>4,452,304</b>	<b>15.56%</b>	<b>606,335</b>	<b>35,316</b>	<b>0</b>	<b>0</b>	<b>3,958</b>	<b>1,556</b>	<b>45,699</b>	<b>692,865</b>
<b>Capital Outlay</b>																		
Equipment over \$5000	1,791,012	5,914						1,796,926	4,939,024	36.38%							1,796,926	1,796,926
Equipment under \$5000	16,186	33,006	1,834		3,620		3,620	54,646	129,000	42.36%							54,646	54,646
CIP Over \$5000			2,350,000					2,350,000	2,350,000	100.00%							2,350,000	2,350,000
Reimb Capital Expenses	(1,807,198)	(38,919)	(2,351,834)		(3,620)		(3,620)	(4,201,571)	(7,418,024)	56.64%							(4,201,571)	(4,201,571)
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Financing Sources</b>																		

JS/ja

AGENDA ITEM: VIII.A.  
FPC AGENDA ITEM: III.A.

**Tahoe Transportation District  
CIP Fund  
Statement of Operations  
July 1, 2021 through March 31, 2022**

	CIP Fund							Actual vs Budget			Program YTD							
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Jun	Total Apr and May	YEAR TO DATE	Board Approved Budget	Var %	US 50	Rec Travel	Stateline to Stateline Bikeway (Parking Lots)	SR 89 (Fanny)	Corridor Mgmt / Facility Plan	Other CIP Projects	Transit Ops Projects	Program Total
Preventive Maint (In)									0	0.00%								
Capital Outlay (In) Out	1,807,198	38,919	2,351,834		3,620		3,620	4,201,571	7,418,024	56.64%							4,201,571	4,201,571
Transfer (In) Out		(911)	(375)		(339)	(2,088)	(2,427)	(3,714)	(12,118)	30.65%		(1,766)		(1,948)				(3,714)
<b>Total Other Financing Sources</b>	<b>1,807,198</b>	<b>38,008</b>	<b>2,351,460</b>		<b>3,280</b>	<b>(2,088)</b>	<b>1,192</b>	<b>4,197,858</b>	<b>7,405,906</b>	<b>56.68%</b>	<b>0</b>	<b>(1,766)</b>	<b>0</b>	<b>(1,948)</b>	<b>0</b>	<b>0</b>	<b>4,201,571</b>	<b>4,197,858</b>
<b>TOTAL EXPENSES</b>	<b>1,953,643</b>	<b>472,007</b>	<b>2,408,055</b>		<b>35,992</b>	<b>21,025</b>	<b>57,017</b>	<b>4,890,722</b>	<b>11,858,210</b>	<b>41.24%</b>	<b>606,335</b>	<b>33,551</b>		<b>(1,948)</b>	<b>3,958</b>	<b>1,556</b>	<b>4,247,270</b>	<b>4,890,722</b>
<b>Increase / (Decrease) to Fund Balance</b>	<b>4</b>	<b>4</b>	<b>2</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>13</b>	<b>0</b>	<b>-100.00%</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>13</b>

JS/ja

Tahoe Transportation District  
 Transit Fund  
 Statement of Operations  
 July 1, 2021 through March 31, 2022

	TO Fund Activity							Actual vs Budget			Program YTD
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Jun	Total Apr and May	YEAR TO DATE	Board Approved Budget	Var %	Transit Operations
<b>Revenues</b>											
<b>Grants &amp; Contributions</b>											
FTA 5311	619,050	367,739	102,688		92,510	109,049	201,559	1,291,036	2,610,748	49.45%	1,291,036
FTA 5307	717,224	1,091,557	304,225		305,141	388,326	693,467	2,806,473	3,808,476	73.69%	2,806,473
FTA 5310									54,304	0.00%	
TDA - LTF	347,146	347,146	115,715		115,715	115,716	231,431	1,041,438	911,254	114.29%	1,041,438
TDA - STA	130,434	130,435	43,478		43,479	43,478	86,957	391,304	358,168	109.25%	391,304
TDA - SGR			45,753		44,262	1,589	45,851	91,604	101,882	89.91%	91,604
NV State Parks									85,000	0.00%	
Sac Emergency Clean Air									400,000	0.00%	
Hybrid Voucher Incentive Pgm									43,114	0.00%	
Contributions			42,679		42		42	42,720	57,316	74.53%	42,720
<b>Total Grants &amp; Contributions</b>	<b>1,813,854</b>	<b>1,936,877</b>	<b>654,537</b>		<b>601,149</b>	<b>658,158</b>	<b>1,259,307</b>	<b>5,664,575</b>	<b>8,430,262</b>	<b>67.19%</b>	<b>5,664,575</b>
<b>Charges for Services</b>											
FareBox Revenue									15,000	0.00%	
Pass Sales										100.00%	
Advertising Revenue										100.00%	
<b>Total Charges for Services</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0.00%</b>	<b>0</b>
<b>Special Items</b>											
Sale of Fixed Assets			1,752		38,461	2,043	40,504	42,256	2,500	1690.24%	42,256
Miscellaneous	32	44,949	9		9	9	18	45,008		-100.00%	45,008
Insurance Claim Revenues										100.00%	
Interest Revenue	87	85	21		32	126	158	351	1,790	19.61%	351
<b>Total Special Items</b>	<b>118</b>	<b>45,034</b>	<b>1,782</b>		<b>38,502</b>	<b>2,178</b>	<b>40,680</b>	<b>87,615</b>	<b>4,290</b>	<b>2042.31%</b>	<b>87,615</b>
<b>Pass Through Revenue</b>	<b>0</b>	<b>8,749</b>	<b>3,020</b>		<b>6,040</b>	<b>6,040</b>	<b>12,080</b>	<b>23,849</b>	<b>0</b>	<b>0.00%</b>	<b>23,849</b>
<b>TOTAL REVENUES</b>	<b>1,813,972</b>	<b>1,990,660</b>	<b>659,339</b>		<b>645,691</b>	<b>666,376</b>	<b>1,312,067</b>	<b>5,776,039</b>	<b>8,449,552</b>	<b>68.36%</b>	<b>5,776,039</b>
<b>Expenses</b>											
<b>Operating</b>											
Personnel	799,438	897,847	292,725		294,072	329,520	623,592	2,613,603	4,270,357	61.20%	2,613,603
Vehicle Fuel	62,422	75,856	26,924		22,186	36,335	58,521	223,724	345,000	64.85%	223,724
Sales Tax on Fuel	147	155				153	153	455	1,000	45.50%	455
Repair and Maintenance	135,162	205,130	49,632		39,507	66,729	106,236	496,160	817,856	60.67%	496,160
Insurance	55,552	59,731	19,855		19,975	19,844	39,819	174,957	333,950	52.39%	174,957
Reproduction & Printing	2,343	1,286	798		2,198		2,198	6,625	26,700	24.81%	6,625
Facility Rent	37,284	37,386	13,324		13,327	13,327	26,654	114,647	153,982	74.45%	114,647
Facility Utilities	14,319	24,209	7,950		8,742	9,441	18,183	64,661	124,309	52.02%	64,661
Telephone	6,731	7,409	2,177		2,609	2,153	4,762	21,079	30,000	70.26%	21,079
<b>Expenses Continued</b>											
Supplies	13,100	22,847	2,994		5,491	10,537	16,029	54,969	94,170	58.37%	54,969
Advertising & Public Relations	59,806	36,132	1,334		4,316	1,685	6,001	103,273	167,500	61.66%	103,273
License & Permits	338	106	75			57	57	576	1,000	57.60%	576
Dues, Subscriptions and Publications	1,638	1,736	1,475		4,208	715	4,923	9,772	6,050	161.52%	9,772
Professional Services	79,952	70,291	29,659		17,908	24,532	42,441	222,342	870,969	25.53%	222,342
Bank Fees	1,098	1,133	434		390	392	782	3,447	5,900	58.42%	3,447
Training	4,574	2,639			1,800	783	2,583	9,796	24,000	40.82%	9,796
Travel	1,273	4,102	16		628	1,484	2,112	7,502	30,000	25.01%	7,502
Reimbursed Travel										100.00%	
Miscellaneous Expenses	1,849	1,721	124			327	327	4,021	27,700	14.52%	4,021
Grant Match	1	13	310,508		107		107	310,628	631,114	49.22%	310,628
ICAP - 10%	80,451	103,037	33,724		34,277	35,175	69,451	286,664	400,000	71.67%	286,664
Depreciation Expense	141,440	162,294	67,609		27,417	32,038	59,455	430,798	850,000	50.68%	430,798
<b>Total Operating</b>	<b>1,498,918</b>	<b>1,715,057</b>	<b>861,338</b>		<b>499,159</b>	<b>585,227</b>	<b>1,084,387</b>	<b>5,159,699</b>	<b>9,211,557</b>	<b>56.01%</b>	<b>5,159,699</b>
<b>Capital Outlay</b>											
Equipment under \$5000	16,186	33,006	1,834		3,620		3,620	54,646	129,000	42.36%	54,646
Disposal of Fixed Assets									5,000	0.00%	
Reimbursed Capital Expenses										100.00%	

JS/ja

AGENDA ITEM: VIII.A.  
 FPC AGENDA ITEM: III.A.

Tahoe Transportation District  
Transit Fund  
Statement of Operations  
July 1, 2021 through March 31, 2022

	TO Fund Activity							Actual vs Budget			Program YTD
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Jun	Total Apr and May	YEAR TO DATE	Board Approved Budget	Var %	Transit Operations
Total Capital Outlay	16,186	33,006	1,834		3,620	0	3,620	54,646	134,000	40.78%	54,646
<b>Other Financing Sources</b>											
Capital Outlay (In) Out	(1,807,198)	(38,919)	(2,351,834)		(3,620)		(3,620)	(4,201,571)	(7,418,024)	56.64%	(4,201,571)
Transfer (In) Out										100.00%	
<b>Total Other Financing Sources</b>	<b>(1,807,198)</b>	<b>(38,919)</b>	<b>(2,351,834)</b>		<b>(3,620)</b>	<b>0</b>	<b>(3,620)</b>	<b>(4,201,571)</b>	<b>(7,418,024)</b>	<b>56.64%</b>	<b>(4,201,571)</b>
Pass Through Expenses	0	8,749	3,020		6,040	6,040	12,080	23,849	0	0.00%	23,849
<b>TOTAL EXPENSES</b>	<b>(292,094)</b>	<b>1,717,893</b>	<b>(1,485,642)</b>		<b>505,199</b>	<b>591,267</b>	<b>1,096,467</b>	<b>1,036,623</b>	<b>1,927,533</b>	<b>0.00%</b>	<b>1,036,623</b>
Increase / Decrease) to Fund Balance	2,106,067	272,767	2,144,982		140,491	75,109	215,600	4,739,416	6,522,019	0.00%	4,739,416

Tahoe Transportation District  
 Parking Systems Fund  
 Statement of Operations  
 July 1, 2021 through April 30, 2022

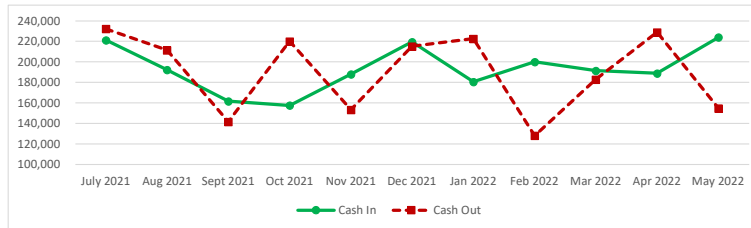
	Parking System Activity							Actual vs Budget			Parking Systems		
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Jun	4th Qtr	YEAR TO DATE	Board Approved Budget	Var %	PS Ops	PS NC	Program YTD
<b>Revenues</b>													
General Revenues													
Contributions										100.00%			
<b>Total General Revenues</b>	0	0	0	0	0	0	0	0	0	100.00%	0	0	0
Charges for Services													
Parking Revenue	196,606	74,305	19,123	22,878			22,878	312,911	552,503	56.64%	287,492	25,419	312,911
<b>Total Charges for Services</b>	<b>196,606</b>	<b>74,305</b>	<b>19,123</b>	<b>22,878</b>			<b>22,878</b>	<b>312,911</b>	<b>552,503</b>	<b>56.64%</b>	<b>287,492</b>	<b>25,419</b>	<b>312,911</b>
Special Items													
Interest Revenue	8	10	9	3			3	30	0	-100.00%	30		30
<b>Total Special Revenues</b>	<b>8</b>	<b>10</b>	<b>9</b>	<b>3</b>			<b>3</b>	<b>30</b>	<b>0</b>	<b>-100.00%</b>	<b>30</b>		<b>30</b>
<b>TOTAL REVENUES</b>	<b>196,614</b>	<b>74,314</b>	<b>19,132</b>	<b>22,881</b>			<b>22,881</b>	<b>312,941</b>	<b>552,503</b>	<b>56.64%</b>	<b>287,522</b>	<b>25,419</b>	<b>312,941</b>
<b>Expenses</b>													
Personnel	30,103	22,694	7,316	4,445			4,445	64,558	65,590	98.43%	33,870	30,688	64,558
Contracts		6,460	7,977					14,437	67,009	21.54%	14,437		14,437
Professional Services	1,590	6,961	1,351	549			549	10,451	27,786	37.61%	7,803	2,648	10,451
Insurance									2,000	0.00%			
Telephone	554	28	85	79			79	746	2,810	26.56%	373	373	746
Subscriptions, Publications, Dues	15	23	23	8			8	68	0	-100.00%	34	34	68
License & Permits	117							117	0	-100.00%	58	58	117
Supplies	407							407	4,264	9.55%	204	204	407
Repairs & Maintenance									3,000	0.00%			
Admin Fees	19,661	7,430	1,912	2,288			2,288	31,291	55,250	56.64%	28,749	2,542	31,291
Travel - Auto									500	0.00%			
Bank / CC Fees	7,442	3,205	113	800			800	11,561	14,416	80.19%	11,561		11,561
Misc Fees									2,500	0.00%			
Depreciation	3,875	3,918	3,875	1,248			1,248	12,915	13,533	95.44%	12,915		12,915
<b>TOTAL OPERATING EXPENSES</b>	<b>63,763</b>	<b>50,719</b>	<b>22,652</b>	<b>9,417</b>			<b>9,417</b>	<b>146,551</b>	<b>258,658</b>	<b>56.66%</b>	<b>110,004</b>	<b>36,547</b>	<b>146,551</b>
Capital Outlay													
Equipment over \$5000										100.00%			
Equipment under \$5000										100.00%			
<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Funding Sources - Revenues													
Revenues													
Capital (In) Out										100.00%			
Transfers (In) Out										100.00%			
<b>Total Other Financing Sources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenses and Other Funding Sources</b>	<b>63,763</b>	<b>50,719</b>	<b>22,652</b>	<b>9,417</b>			<b>9,417</b>	<b>146,551</b>	<b>258,658</b>	<b>57%</b>	<b>110,004</b>	<b>36,547</b>	<b>146,551</b>
<b>Increase / (Decrease) to Fund Balance</b>	<b>132,850</b>	<b>23,596</b>	<b>(3,519)</b>	<b>13,463</b>			<b>13,463</b>	<b>166,390</b>	<b>293,845</b>	<b>56.63%</b>	<b>177,518</b>	<b>(11,128)</b>	<b>166,390</b>

**Tahoe Transportation District  
Statement of Operations  
February 1, 2022 through March 31, 2022**

	<b>TOTAL</b>	<b>General</b>	<b>CIP</b>	<b>Transit</b>	<b>PS</b>	<b>GFA</b>
<b>Revenues</b>						
Federal Grants	946,922		51,896	895,026		
State Funding	369,253		5,014	364,239		
Contributions	8,482	8,333	107	42		
General Revenues	36,649			36,649		
Charges for Services	40,274	21,391			18,883	
Special Items	4,059	19	3	4,031	6	
Pass Through Revenue	12,080			12,080		
<b>TOTAL REVENUES</b>	<b>1,417,719</b>	<b>29,743</b>	<b>57,020</b>	<b>1,312,067</b>	<b>18,889</b>	<b>0</b>
<b>Expenses</b>						
Personnel	695,903	52,928	20,911	615,770	6,293	
Personnel - Compensated Absences	7,822			7,822		259
Contracts	31,060		31,060			
Fuel	58,521			58,521		
Depreciation	62,038			59,455	2,583	
Other Operating	326,801	48,754	1,729	273,367	2,951	
ICAP - 10%		(71,576)	2,125	69,451		
Capital Outlay	3,620			3,620		
Interest						
Other Funding Sources		2,427	1,192	(3,620)		
Pass Through Expenses	12,080			12,080		
<b>TOTAL EXPENSES</b>	<b>1,197,845</b>	<b>32,533</b>	<b>57,017</b>	<b>1,096,467</b>	<b>11,828</b>	<b>259</b>
<b>Oct 21 thru Mar 22 Increase / (Decrease) to Net Position</b>	<b>219,874</b>	<b>(2,790)</b>	<b>3</b>	<b>215,600</b>	<b>7,061</b>	<b>(259)</b>

Tahoe Transportation District  
Governmental Funds Cash Flow  
July 1, 2021 through May 31, 2022

**GENERAL FUND**

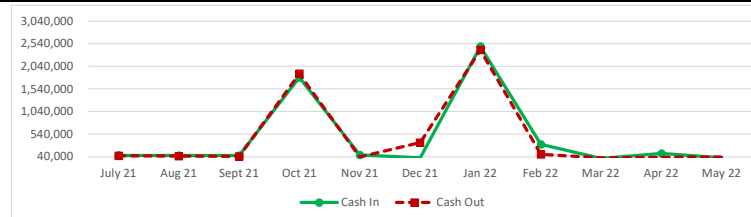


Cash In Source	Total	Transfer from other funds for					Contri- butions	Misc Receipts
		RCMF	PR Liab	ICAP	Admin Fees			
July 21	221,289	4,015	178,986	28,144	10,132	0	11	
Aug 21	192,394	22,462	123,112	27,429	6,882	12,500	9	
Sept 21	161,763	6,160	126,246	26,199	2,647	0	512	
Oct 21	157,646	7,139	119,026	28,273	3,196	0	11	
Nov 21	188,016	20,625	121,715	29,185	3,980	12,500	12	
Dec 21	219,608	0	171,524	47,819	254	0	11	
Jan 22	180,566	2,635	143,156	34,741	24	0	11	
Feb 22	200,116	13,431	138,832	35,334	10	12,500	9	
Mar 22	191,534	3,515	149,889	36,242	1,878	0	10	
Apr 22	189,036	3,537	148,312	34,389	2,288	0	511	
May 22	224,056	19,652	140,857	31,980	3,956	27,600	12	

Cash Out Source	Total	PR (Net Pay and All Fund PR Liab)			Vendor Payments		Net
		Match To CIP					
July 21	232,332	190,357	0	41,976		(11,044)	
Aug 21	211,572	188,100	0	23,472		(19,178)	
Sept 21	141,758	130,183	0	11,574		20,005	
Oct 21	220,238	193,096	222	26,920		(62,592)	
Nov 21	153,424	132,951	154	20,319		34,593	
Dec 21	215,293	187,795	1,690	25,808		4,315	
Jan 22	222,730	212,929	375	9,426		(42,163)	
Feb 22	128,194	117,759	339	10,095		71,923	
Mar 22	183,094	148,039	2,088	32,967		8,440	
Apr 22	228,873	213,296	192	15,384		(39,837)	
May 22	154,822	141,965	343	12,515		69,234	

**CIP FUND**



Cash In Source	Total	Caltrans - US				Contri- butions	NDOT - Rec Travel	Misc Receipts	Match
		FTA 5339	TRPA - Prop 1B	50	ATP				
July 21	72,411	0	0	71,214	1,195	0	2	0	
Aug 21	67,026	0	12,361	54,485	178	0	2	0	
Sept 21	66,931	16,186	0	48,973	1,770	0	2	0	
Oct 21	1,792,805	1,792,581	0	0	0	0	1	222	
Nov 21	84,662	1,249	0	83,258	0	0	1	154	
Dec 21	17,215	8,426	0	10,228	(3,143)	0	14	1,690	
Jan 22	2,479,982	1,897,423	0	228,861	0	0	80	346,470	
Feb 22	318,621	30,598	21,035	106,540	0	0	1	160,446	
Mar 22	7,812	5,722	0	0	0	0	2	2,088	
Apr 22	116,267	0	3,620	108,694	0	0	2	193	
May 22	17,634	0	0	0	0	0	2	342	

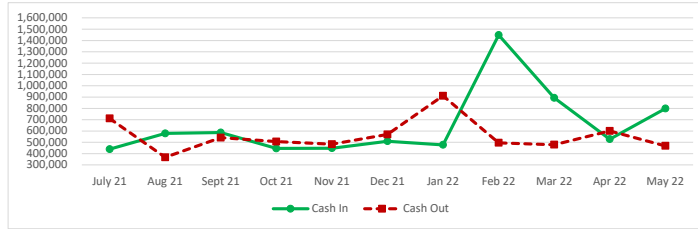
  

Cash Out Source	Total	PR (Net Pay and PR Liab)		Vendor Payments		Incline School Purchase	Net
		ICAP					
July 21	61,263	5,312	327	55,624		11,148	
Aug 21	53,300	4,775	478	48,047		13,726	
Sept 21	52,250	5,164	516	46,570		14,681	
Oct 21	1,876,215	5,473	664	1,870,079		(83,411)	
Nov 21	36,157	6,100	613	29,444		48,505	
Dec 21	355,393	10,614	962	343,816		(338,177)	
Jan 22	2,402,221	10,177	1,017	38,878	2,352,149	77,762	
Feb 22	93,133	9,719	1,057	82,356		225,488	
Mar 22	19,442	11,192	1,067	7,183		(11,630)	
Apr 22	28,058	7,251	676	20,131		88,209	
May 22	35,154	10,294	948	23,912		(17,520)	



Tahoe Transportation District  
Enterprise Funds Cash Flow  
July 1, 2021 through May 31, 2022

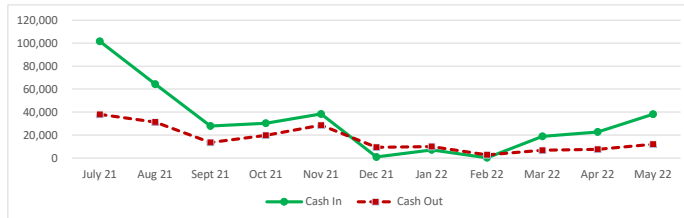
**TRANSIT OPERATIONS FUND**



Cash In Source	Total	FTA 5307	NDOT 5311	TDA	SGR	Contri- butions	Misc Receipts	Interest	Sale of Fixed Asset
July 21	439,541	205,980	230,593	0	0	0	2,939	29	
Aug 21	578,513	384,225	194,262	0	0	0	0	26	
Sept 21	586,700	243,078	326,940	0	16,650	0	0	32	
Oct 21	446,502	231,289	207,066	8,120	0	0	0	27	
Nov 21	447,992	242,857	205,106	0	0	0	0	29	
Dec 21	510,007	303,100	206,878	0	0	0	0	28	
Jan 22	477,776	346,034	129,969	0	0	0	0	21	1752
Feb 22	1,448,542	442,423	114,906	810,000	0	42,720	36,631	32	1830
Mar 22	893,551	304,225	0	534,128	52,654	0	0	43	2,501
Apr 22	528,046	305,141	122,865	100,000	0	0	0	40	
May 22	798,463	388,326	102,687	306,243	0	0	150	53	1,004

Cash Out Source	Total	PR (Net Pay and TO PR Liab)	ICAP	Vendor Payments	Incline Match	Net
July 21	710,858	409,931	27,817	273,110		(271,317)
Aug 21	367,825	258,122	26,952	82,751		210,688
Sept 21	541,037	274,995	25,682	240,360		45,663
Oct 21	506,715	252,525	27,609	226,582		(60,213)
Nov 21	483,401	258,142	28,572	196,687		(35,408)
Dec 21	569,767	394,753	46,856	128,158		(59,760)
Jan 22	911,409	296,874	33,724	270,382	310,430	(433,633)
Feb 22	495,752	293,633	34,277	167,842		952,790
Mar 22	478,741	322,119	35,175	121,448		414,810
Apr 22	600,993	321,531	33,713	245,749		(72,947)
May 22	468,425	302,233	31,032	135,160		330,039

**PARKING SYSTEMS FUND**



Cash In Source	Total	Parking Meter Rev	Non-Comp Revenue	Contri- butions	Misc Receipts	Interest
July 21	101,615	101,325	288	0	0	2
Aug 21	64,315	58,358	5,954	0	0	3
Sept 21	27,831	23,874	3,954	0	0	3
Oct 21	30,312	27,705	2,605	0	0	3
Nov 21	38,322	34,063	4,255	0	0	3
Dec 21	929	926	0	0	0	3
Jan 22	7,067	0	7,064	0	0	3
Feb 22	228	0	225	0	0	3
Mar 22	18,882	18,783	96	0	0	3
Apr 22	22,708	22,705	0	0	0	3
May 22	38,171	37,976	192	0	0	3

Cash Out Source	Total	PR (Net Pay and PS PR Liab)	Admin Fees	Vendor Payments	Net
July 21	37,967	15,911	10,132	11,924	63,648
Aug 21	31,317	12,572	6,882	11,863	32,999
Sept 21	13,536	8,375	2,647	2,515	14,295
Oct 21	19,713	8,552	3,196	7,965	10,599
Nov 21	28,563	8,144	3,980	16,439	9,759
Dec 21	9,393	5,998	254	3,141	(8,464)
Jan 22	9,983	1,022	24	8,936	(2,916)
Feb 22	2,750	2,175	10	566	(2,523)
Mar 22	6,763	4,119	1,878	765	12,119
Apr 22	7,573	4,445	2,288	840	15,135
May 22	11,979	6,614	3,956	1,409	26,192

Grant Status Report		August 2022									
Funder	Work Program	Grant Name	Project	\$\$ Requested	Min Match %	Match \$\$	Match From	Submitted	Award Date	Awarded?	Status
Caltrans	4.7 - Transit Operations	Low Carbon Transit Ops Program (LCTOP)	Free to User Transit	\$ 278,372	0%	\$ -	N/A	Yes-3/2022	Jun-22	Yes	Awarded
FHWA	3.1 - US50	2021 Accelerated Innovation Demonstration Program	US50 SSCRP Wayfinding, Parking & Transit Integration	\$ 1,000,000	25%	\$ 250,000	Toll credits/gas tax	Yes-9/2021	Unknown	Pending	Pending Decision
FHWA	3.3 - NV Stalene to Stalene Bikeway	2021 Nationally Significant Federal Lands and Tribal Projects Program	Lake Tahoe SR 28 Corridor Safety Improvements, Shared-Use Path, Transit Electrification, and Environmental Improvements Project	\$ 59,471,100	10%	\$ 8,907,900	Various	Yes-1/2022	Unknown	Pending	Pending Decision
FTA	4.7 - Transit Operations	Coronavirus Response & Relief Supplemental Appropriations Act (CRRSAA)	5310 ADA Operations	\$ 9,053	0%	\$ -	Transportation Development Credits	Yes	Unknown	Yes	Pending grant agreement
FTA	4.3 - Manage TTD Assets	FFY20 & FY21 - FTA 5339 UZA	Passenger Amenities & Equipment Upgrades	\$ 407,156	25%	\$ 101,790	Transportation Development Credits	Yes	Unknown	Yes	Pending grant agreement
FTA	4.7 - Transit Operations	FY21 - American Rescue Plan Act Supplemental Funds	Operations/ Preventative Maintenance	\$ 1,063,937	0%	\$ -	Transportation Development Credits	Yes	n/a	Yes	Awarded
FTA	4.7 - Transit Operations	FY21 - Section 5307	Operations/ Preventative Maintenance	\$ 1,793,507	42%	\$ 762,240	Transportation Development Credits	Yes	n/a	Yes	Awarded
FTA	4.7 - Transit Operations	FY21 - Section 5310	ADA Operations	\$ 63,357	25%	\$ 15,839	Transportation Development Credits	Yes	n/a	Yes	Pending grant agreement
NDOT	5.1 - State & Local Revenue Development	2021 Surface Transportation System Funding Alternatives (STSFA)	Sustainable Regional Revenue System (submitted by NDOT)	\$ 827,000	100%	\$ 827,000	TBD	Yes-11/2021	Apr-22	Pending	Pending Decision
DOT	3.3 - NV Stalene to Stalene Bikeway	Multimodal Project Discretionary Grant Opportunity (MPDG)-Rural Surface Transportation Grant program	Lake Tahoe State Route 28 Corridor Safety Improvements, Shared-Use Path, and Environmental Improvements Project	\$ 74,130,760	20%	\$ 19,464,240	Various	Yes-5/2022	Fall 2022	Pending	Pending Decision

JS/ja

MEMORANDUM

Date: July 27, 2022

To: Tahoe Transportation District (TTD) Finance and Personnel Committee (FPC)

From: TTD Staff – Carl Hasty, District Manager

Subject: Discussion and Possible Action on Financing and Timing of Local Share Contribution to Support the General Fund for the Tahoe Transportation District, Including the Financial Support for the Deputy District Manager Position, Based on the Apportionment Methodology Approved by the Board

---

**Action Requested:**

It is requested the FPC develop a proposal for the timing of adding the Deputy District Manager (DDM) position, based on likely local jurisdictional annual share contribution to TTD's General Fund for recommendation to the Board.

**Fiscal Analysis:**

TTD has no dedicated General Fund revenue source. The General Fund has been created from contributions and indirect cost allocation plan (ICAP) charges on staff hours billings to grant funds. Over the years, TTD has built up a modest fund balance used as reserves and for cash flow. Mid-year in FY 22, TTD requested a budget amendment using the reserves in anticipation of a continuation of General Fund expenditures that occurred during the first six months for the balance of the fiscal year. Now, in assessing the fiscal year end actuals, it appears that the FY 22 General Fund will break even and use of the reserves was not needed.

**Work Program Analysis:**

All staff work related to this item is captured in the hours allocated to support of Board work and general administration.

**Background:**

During the FY 23 budget discussion, the FPC recommended the proposed budget without the DDM, as it would require use of the General Fund reserves. The Board approved that budget at the May special Board meeting. The FPC also reported to the Board that the Committee will develop a methodology that will assess the District's members a General Fund contribution to sustain the organization. At the June meeting, the FPC recommended approval to the Board of a jurisdictional funding apportionment for local contributions to reach the targeted \$300,000 a year for TTD's General Fund based on the percentage of residential and commercial development in the Basin with transportation demand, plus a minimum contribution of \$5,000 for Carson City, which has no development in the Basin. The Board adopted the methodology for the local share contribution (Attachment A).

Also discussed were which jurisdictions have made or taken steps to contribute as of June. The local contribution was highlighted as important to support the funding effort being pursued at the state level to demonstrate that local agencies are doing their part. The support request in the works for California and Nevada is the inclusion in their budgets of \$1,000,000 annually for TTD General Fund use.

**Discussion:**

This month's meeting discussion is to evaluate the status of likely funding in the current fiscal year and make a recommendation on moving ahead sometime in the current fiscal year to fulfill the DDM position or work towards the goal of hiring the DDM next fiscal year with commitments from the local jurisdictions to support and align with the state requests.

Attachment B is a table of known committed and potential contributions in the current fiscal year.

**Additional Information:**

If you have any questions or comments regarding this item, please contact Carl Hasty at (775) 589-5501 or [chasty@tahoetransportation.org](mailto:chasty@tahoetransportation.org).

**Attachments:**

- A. Contribution Apportionment Table
- B. Table of Known and Potential Contributions

<b>Local / Private Sector Share of TTD General Fund (using approved "Top Down" funding target)</b>						
	<b>Placer County</b>	<b>El Dorado County</b>	<b>South Lake Tahoe</b>	<b>Douglas County</b>	<b>Washoe County</b>	<b>Total</b>
<b>Transportation Demand<sup>1</sup></b>	<b>21%</b>	<b>12%</b>	<b>39%</b>	<b>13%</b>	<b>15%</b>	<b>100%</b>
<b>Funding Target<sup>2</sup></b>	<b>\$ 63,000</b>	<b>\$ 36,000</b>	<b>\$ 117,000</b>	<b>\$ 39,000</b>	<b>\$ 45,000</b>	<b>\$ 300,000</b>

<sup>1</sup> Based on existing land use.

<sup>2</sup> Based on transportation demand share.

**Apportionment Funding Targets for TTD's General Fund**

	Placer	El Dorado	CSLT	Douglas	Washoe	Carson	Total
Transportation Demand	21%	12%	39%	13%	15%	0%	100%
Original Dollars	63,000	36,000	117,000	39,000	45,000	5,000	305,000
Updated Projection	56,700	32,400	105,300	35,100	40,500	5,000	275,000

Private Entities on Board Contributions?

TRPA - Free Rent?

Avg STPUD if allowable 30,000

*Italized numbers are proposed funding*

	Best Case Scenario			Worse Case Scenario			
	FY 23	FY 24	FY 25	FY 23	FY 24	FY 25	
Placer County	56,700	<i>56,700</i>	<i>56,700</i>	56,700			
Washoe County	15,100	<i>40,500</i>	<i>40,500</i>	15,100			
One-time Mod Bus Tax return	30,000	<i>0</i>	<i>0</i>	30,000			
Douglas County		<i>35,100</i>	<i>35,100</i>				
El Dorado County	<i>32,400</i>	<i>32,400</i>	<i>32,400</i>	<i>32,400</i>	<i>32,400</i>		
CSLT	<i>105,300</i>	<i>105,300</i>	<i>105,300</i>				
Carson City		<i>5,000</i>	<i>5,000</i>		<i>5,000</i>	<i>5,000</i>	
<b>Total Contributions</b>	<b>239,500</b>	<b>275,000</b>	<b>275,000</b>	<b>134,200</b>	<b>37,400</b>	<b>5,000</b>	
FY23 half year Deputy salary	137,500			137,500			
Target \$275K							
Shortfall-Reserves	N/A	N/A	N/A	3,300	237,600	270,000	510,900
STPUD if Allowable	30,000	30,000	30,000	30,000	30,000	30,000	
Shortfall Reserves w/STPUD	N/A	N/A	N/A	N/A	207,600	240,000	447,600

Excludes up to \$1M from States

MEMORANDUM

Date: July 27, 2022

To: Tahoe Transportation District (TTD) Finance and Personnel Committee (FPC)

From: TTD Staff – DeDe Aspero, Human Resources/Risk Manager

Subject: Update on and Ratification of the Renewal of the Fiscal Year 2023 Nevada and California Workers' Compensation Insurance Policies

---

**Action Requested:**

It is requested the Committee receive an update on the renewal of the Nevada and California Workers' Compensation Insurance provided by Public Agency Compensation Trust (PACT) for Nevada and Public Risk Innovation, Solutions, and Management (PRISM) for California as described in this summary and recommend the Board of Directors ratify the renewal.

**Fiscal Impact:**

The cost for FY23 California primary workers' compensation insurance is expected to cost approximately \$163,828 annually. California excess workers' compensation insurance will cost approximately \$47,984 annually and the Nevada insurance will cost approximately \$17,052 annually for a total of \$228,864. All staff time and costs associated with workers' compensation insurance are accounted for in the approved FY23 budget. In FY22, the total annual cost was \$244,424; \$231,424 for the California coverage and \$13,000 for the Nevada coverage for an overall decrease of \$15,560.

**Background:**

The purpose of the Workers' Compensation program is to provide wage replacement payments, medical care, and rehabilitation benefits to employees who suffer a work-related injury or illness.

Having proper workers' compensation coverage is considered part of our comprehensive workplace safety program. It is a strategic investment for TTD's most important asset – its employees.

As TTD is an employer in both states, the agency has worker's compensation insurance in both states.

**Discussion:**

Staff has renewed TTD's worker's compensation insurance policies for operations in California and Nevada to cover the current fiscal year.

Staff has been working with Alliant Insurance Services, Inc. (Alliant) as its broker of record. Alliant has had an on-going relationship with the California Transit Insurance Pool (CalTIP),

DA/ja

AGENDA ITEM: VIII.B.  
FPC AGENDA ITEM: III.C.

which is the self-insured pool TTD belongs to for liability and property insurance. As a result, Alliant is familiar with TTD's unique status as a bi-state, special purpose district. In short, if an employee starts and finishes his/her day in a state, the employee needs to be covered under that state's workers' compensation laws. California and Nevada have reciprocal statutes that exempt an employee hired outside of their states from the provisions of their workers' compensation law, if the employee is insured pursuant to workers' compensation laws in the other state. (See Cal. Gov. Code 3500.5; Nev. Rev. Stat. 616B.600.) Therefore, even when an employee may be temporarily working in another state, the home state policy responds, and the indemnity payment schedules from the home state apply.

TTD has continued to secure coverage from Public Risk Innovation, Solutions, and Management (PRISM) membership, a self-insured pool. On June 10, 2016, the Board approved TTD becoming a member of PRISM and appointed the District Manager to act on TTD's behalf in all matters relating to membership. The Board also authorized application by PRISM on TTD's behalf to the Director of Industrial Relations, State of California for a certificate of consent to self-insure workers' compensation liabilities through its membership in PRISM.

In addition, TTD has continued to maintain membership in the Public Agency Compensation Trust (PACT), a self-insured pool for TTD's Nevada employees.

**Additional Information:**

If you have any questions or comments regarding this item, please contact DeDe Aspero at (775) 589-5326 or [daspero@tahoetransportation.org](mailto:daspero@tahoetransportation.org).