



February 26, 2020

Response to Questions regarding
“Request for Proposals for Audit Services”

Questions	Response
<ul style="list-style-type: none"> How many auditors and how many days were the auditors in the field for interim and final fieldwork? 	Decline to answer.
<ul style="list-style-type: none"> Outside of the audit process, what does the entity value from its auditors? 	TTD may request guidance when a situation comes up that is unusual or a new fund comes on board. If a significant event occurs, it's TTD's practice to notify our auditors so there shouldn't be any "surprises" during the audit.
<ul style="list-style-type: none"> Were there any major audit issues identified by the auditors for 2019? Are there any anticipated in future years? 	No
<ul style="list-style-type: none"> Why is the Association requesting proposals for audit services? Will the current auditor be proposing? 	The current contract has expired. It is unknown if the current auditor will be proposing.
<ul style="list-style-type: none"> What transition issues would the entity be concerned about if the audit is awarded to new auditors? 	Timing, knowledge of TTD as an organization, including our funds.
<ul style="list-style-type: none"> Have there been any significant changes in key staff in the past year that would affect future audits? 	No, there has not.
<ul style="list-style-type: none"> What were the fees for the 2019 and 2018 audits? Has the estimated audit fee for this engagement been budgeted? If so, what is the budgeted amount? 	Decline to answer.
<ul style="list-style-type: none"> Are there any expected changes in federal award funding that impact the District? 	TTD is always pursuing new grant funding and every year, new grants will need to be included in the single audit table. Currently, we have FTA 5307, 5311, 5339 and 5310 funds. In addition, we are using other federal funds, including Surface Transportation Block Grants, Congestion Mitigation and Air Quality, Active Transportation Program, Recreation Trails, and Value Pricing Pilot Program.

<ul style="list-style-type: none"> Are there any expected changes that would impact the District from the potential new convention center in South Lake Tahoe if it is built? 	Unknown - Remains to be seen.
<ul style="list-style-type: none"> Is the scope of services requested the same as last year? 	Yes, with the exception of the SCO report. The report will be done by TTD staff, then reviewed by auditors vs having the audit team (working with staff) complete and upload the report.
<ul style="list-style-type: none"> Do you expect to have any retirement or replacement of key employees in Finance? 	Not at this time.
<ul style="list-style-type: none"> Is there anything specific that you are looking for with the successor auditors? 	As is listed in the RFP.
<ul style="list-style-type: none"> What are some things you would like to see improved in the financial audit process compared to previous years? 	We were satisfied with the prior auditor's process, but are always open to best practices/suggestions in doing things better.
<ul style="list-style-type: none"> How many adjusting journal entries did you have in the prior fiscal year? 	There were no prior period adjustments. TTD averages approximately 46 JE's per month.
<ul style="list-style-type: none"> Any litigation not included in the 2019 Financial Statements? 	Not that we're aware of at this time.
<ul style="list-style-type: none"> Will there be any significant events in FY 2019-20? 	Not that we're aware of at this time.
<ul style="list-style-type: none"> Are there any significant changes in operations expected for FY 2019-20? 	No
<ul style="list-style-type: none"> Have there been any changes in your accounting system or software since last year? 	No
<ul style="list-style-type: none"> Does the 10-page limit of the RFP include staff resumes? 	No, the staff resumes are outside the 10-page limit, but the resumes shouldn't exceed three pages each.
<ul style="list-style-type: none"> Are there internal controls over financial reporting and compliance that are material weaknesses or significant deficiencies? If applicable, please send the corrective action plan. 	There were no material weaknesses or significant deficiencies in our last audit.
<ul style="list-style-type: none"> Is there any known or alleged fraud in the audit period? 	No
<ul style="list-style-type: none"> Is there someone in the finance area suitable to accept the responsibility for the accuracy of the audit items provided and the audit report? 	Yes, the CFO
<ul style="list-style-type: none"> Who is expected to prepare the financial statements and footnotes? 	The auditors prepare the financial statements and footnotes with TTD staff reviewing.
<ul style="list-style-type: none"> Are there any challenges with authorizing us to speak with the prior auditor? 	TTD has no issues with a firm reaching out to the previous auditor. It is the auditor's choice to respond.

<ul style="list-style-type: none"> Is the Capital Asset Rollforward schedule readily available along with supporting documentation? 	Yes
<ul style="list-style-type: none"> Are the schedules to support debt, assets, etc. readily available? 	Yes, however TTD has no debt.
<ul style="list-style-type: none"> Is there documentation readily available to support accruals (i.e. payroll, taxes)? 	Yes
<ul style="list-style-type: none"> How current are the accounting procedures, software, and IT system? 	The accounting procedures are reviewed annually and refined as needed. The software was purchased in 2012.
<ul style="list-style-type: none"> Please provide the experience, background, and credentials for Joanie Schmitt (CFO) and Leslie Conard (Controller) as well as any others charged with the financial reporting process. 	Decline to provide at this time.
<ul style="list-style-type: none"> Can you provide the financial statement closing process and/or the process narrative? 	Decline to provide at this time.
<ul style="list-style-type: none"> What Departments are involved in the financial reporting process? 	Finance performs the reporting with assistance of the management team.
<ul style="list-style-type: none"> What is the turnaround time for document requests made during the audit process? 	See schedule in RFP.
<ul style="list-style-type: none"> We noted a significant decrease in governmental activities revenues in 2017 versus 2016 (down from \$4.3m to \$2.1m). Please provide the reason and background. 	Change in funding sources.
<ul style="list-style-type: none"> How is TTD's current workforce performing given the challenges with attracting labor? More specifically, are there any wage or benefit issues and has turnover been an issue? 	Decline to answer.
<ul style="list-style-type: none"> Has TTD been audited in the last five years by any regulatory agencies and what were the results? 	TTD is audited by numerous agencies as part of the funding requirements. The results were mainly positives and any recommendations/suggestions were followed through.
<ul style="list-style-type: none"> Are the tax returns current? 	N/A