



## **JOB DESCRIPTION**

JOB TITLE: Mechanic C  
FLSA STATUS: Non-Exempt  
REPORTS TO: Fleet & Facilities Manager  
SALARY RANGE: Per Collective Bargaining Agreement  
RATE OF PAY: \$18.00

### **ESSENTIAL FUNCTIONS:**

The Mechanic C performs preventative maintenance inspections, diagnoses and repairs minor vehicle problems; assists other mechanics, helps to ensure a work environment that meets safety and regulatory standards for the Tahoe Transportation District.

### **POSITION SPECIFIC RESPONSIBILITIES:**

- Performs preventative maintenance inspections on all types of vehicles following specific check lists
- Preventative maintenance inspections are based in mileage and days
- Reviews repair manuals and part manuals for aid in making minor repairs
- Inspections and repairs include but are not limited to; ADA equipment, brakes, chassis, cooling system, engine, interior/exterior lighting, gauges and controls, safety equipment, tires and transmissions
- Must have computer skills for the ability to diagnose all sub-components of a vehicle
- Inspects and verifies problems on vehicles using various diagnostic equipment
- Cleans, repairs and replaces vehicle equipment as required under supervision from Mechanic A and B
- Test vehicles for proper working order including road driving tests
- Fills out work orders specifying parts and labor
- Assists Mechanic A and Mechanic B with repair work
- Sweeps and cleans work area, general housekeeping, disposes of waste products into proper containment, ensures safe work environment

### **KNOWLEDGE/SKILLS:**

- One (1) year progressive heavy equipment maintenance required
- Additional training from mechanical/technical schools, courses or seminars desirable
- High school diploma or GED
- Experience with diagnostic computer equipment required
- Must have a basic understanding of the design, adjustment, overhaul of medium to heavy duty braking systems
- Must be able to work amid constant interruptions, have ability to prioritize and be detail oriented

- Must have good communication skills, ability to both verbally and in written format document questions and diagnostic information to management personnel

#### ABILITIES:

- Must be able to perform physical activities including working on top of vehicles and lifting up to seventy-five (75) pounds
- Must be flexible and able to work various days and shifts
- Must be able to obtain (or currently hold) a “Class A” or “Class B” Commercial Driver’s License with Air Brake and Passenger Endorsements within the first 60 days of employment (*On the job training provided*)
- Must submit an original Department of Motor Vehicle Driver Record issued within the past ten (10) days prior to, or at the interview for employment
- Must pass a pre-employment drug and alcohol test
- Must pass a pre-employment Live Scan Department of Justice background check

#### WORKING CONDITIONS/PHYSICAL EFFORT:

Occasionally work may be accomplished outdoors in extreme weather condition (hot and/or cold); regularly performs physical activities that require considerable use of the arms, hands, and legs and moving the whole body, such as walking, standing, lifting, climbing, bending and handling materials; is frequently exposed to loud noise, fumes or airborne particles, toxic or caustic chemicals in a ventilated maintenance shop; may walk and/or stand for over six hours per day; works with personal computer (PC), laptop, complex electrical schematics, diagnostic software and various testing devices; may use electronic hand-held device (cell phone, two way-radio); works around heavy machinery

#### BENEFITS:

Represented staff benefits will be consistent with the collective bargaining agreement with the Teamsters Local 533.

#### APPLICATION PROCEDURE:

Any qualified person interested in this position should submit their application to DeDe Aspero, Tahoe Transportation District, P. O. Box 499, Zephyr Cove, Nevada 89448 or email to [daspero@tahoetransportation.org](mailto:daspero@tahoetransportation.org).