



**JOB DESCRIPTION**

JOB TITLE:	Fueler	
FLSA STATUS:	Non-Exempt	
REPORTS TO:	Fleet & Facilities Manager	
SALARY RANGE:	Per Collective Bargaining Agreement	
RATE OF PAY:	Training Rate	\$11.00
	In Service Rate	\$11.50
	6 Months	\$12.00

**ESSENTIAL FUNCTIONS:**

Perform daily cleaning and fueling of buses and vehicles.

**POSITION SPECIFIC RESPONSIBILITIES:**

- Perform visual inspection of vehicles and report any defects
- Fuel vehicles and maintain accurate record of fuel usage and mileage of vehicles
- Clean outside of bus, including glass, lights, and mirrors
- Sweep and clean inside of buses as needed
- Operate tools and equipment according to established safety procedures
- Follow established safety procedures and techniques to perform job duties, including lifting, climbing, etc.
- Correct unsafe conditions in work area and report any conditions that are not correctable to management immediately
- Operate buses and vehicles as needed, including driving buses into shop area for maintenance

**KNOWLEDGE/SKILLS:**

- High School diploma or equivalent preferred
- Knowledge of automotive mechanics
- Ability to visually inspect
- Ability to operate equipment and tools involved in servicing vehicles
- Previous bus or other heavy duty vehicle driving experience preferred

**ABILITIES:**

- Must be able to obtain (or currently hold) a “Class A” or “Class B” Commercial Driver’s License with Air Brake and Passenger Endorsements within the first 60 days of employment (On the job training provided)
- Must submit an original Department of Motor Vehicle Driver Record issued within the past ten (10) days prior to, or at the interview for employment
- Must pass a pre-employment drug and alcohol test
- Must pass a pre-employment background check
- Must be able to use small hand tools

- Must be able to operate power washer equipment
- Good motor skills, good hearing, accurate color perception
- Ability to apply proper driving procedures
- Clear speech

WORKING CONDITIONS/PHYSICAL EFFORT:

- Must be able to work shifts or flexible work schedules as needed
- Must be able to work in all types of weather
- Moderate walking, standing, climbing, heavy lifting, carrying, stooping, bending, kneeling, and reaching
- Work outside and inside, around moving objects, and vehicles
- Exposure to dampness and humidity, toxic chemicals, exhaust fumes, gasoline, and diesel fuel

EMPLOYMENT STANDARDS:

- Good driving record with no Driving While Intoxicated (DWI), Driving Under the Influence (DUI) or similar charges; reckless driving, railroad crossing violations, failures to appear (FTA) or leaving the scene of an accident offenses. (Consideration may be given after ten (10) years)
- No more than a total of two (2) moving violations or accidents within the last three (3) years.
- No suspended or revoked licenses within the past 10 years for moving violations or violations of criminal laws.
- Any combination of violations, unfavorable road observations or accidents that indicates a pattern of unsafe vehicle operation behavior, whether on or off the job.
- Ability to perform simple math, write basic reports and understand motor vehicle regulations.
- Reasonable knowledge of the service area and ability to read basic maps.

BENEFITS:

Represented staff benefits will be consistent with the collective bargaining agreement with the Teamsters Local 533.

APPLICATION PROCEDURE:

Any qualified person interested in this position should submit their application to DeDe Aspero, Tahoe Transportation District, P. O. Box 499, Zephyr Cove, Nevada 89448 or email to [daspero@tahoetransportation.org](mailto:daspero@tahoetransportation.org).