



## **JOB DESCRIPTION**

JOB TITLE: Mechanic B  
FLSA STATUS: Non-Exempt  
REPORTS TO: Fleet & Facilities Manager  
SALARY RANGE: Per Collective Bargaining Agreement  
RATE OF PAY: \$19.50

### **ESSENTIAL FUNCTIONS:**

The Mechanic B performs preventative maintenance inspections, diagnoses and repairs minor to moderate vehicle problems; assists other mechanics, helps to ensure a work environment that meets safety and regulatory standards for the Tahoe Transportation District. This position is considered safety sensitive and is subject to drug testing, including pre-employment testing, reasonable suspicion, and random drug screens, in accordance with Federal Transit Administration (FTA) Drug and Alcohol regulations.

### **POSITION SPECIFIC RESPONSIBILITIES:**

- Performs preventative maintenance inspections on transit and other fleet vehicles, following specific check lists
- Performs preventative maintenance inspections on vehicles, based on mileage and days
- Reviews repair manuals and part manuals for aid in making minor and moderate repairs
- Performs inspections and repairs, including but not limited to ADA equipment, air conditioning, brakes, chassis, cooling system, engine, interior/exterior lighting, gauges and controls, safety equipment, and transmissions
- Performs both in-house and road call vehicle repairs using various hand, power, pneumatic and precision tools
- Inspects and verifies problems on vehicles using various diagnostic equipment; must have computer skills for the ability to diagnose all sub-components of a transit vehicle
- Must have ability to understand and follow schematics
- Cleans, repairs and replaces vehicle equipment as required under supervision from Mechanic A
- Test vehicles for proper working order, including road driving tests
- Completes work orders, specifying parts and labor
- Assists Mechanic A, Mechanic C and Mechanic D with repair work; provides limited guidance to Mechanic C and D as needed
- Sweeps and cleans work area, general housekeeping, disposes of waste products into proper containment, ensures safe work environment

### **KNOWLEDGE/SKILLS:**

- Three (3) years progressive heavy equipment maintenance or five (5) years automotive mechanical experience required

- Additional training from mechanical/technical schools, courses or seminars desirable
- High school diploma or GED
- Experience with diagnostic computer equipment required
- Must have a moderate understanding of the design, adjustment, overhaul of medium to heavy duty braking systems, heavy duty engines, transmissions and other medium to heavy equipment components
- Must be able to work amid constant interruptions, have ability to prioritize and be detail oriented
- Must have ability to understand electrical schematics
- Must have good communication skills, ability to document questions and diagnostic information to management personnel, both verbally and in written format

ABILITIES:

- Must be able to perform physical activities, including working on top of coaches and lifting up to seventy-five (75) pounds
- Must be flexible and able to work various days and shifts
- Must be able to obtain (or currently hold) a “Class A” or “Class B” Commercial Driver’s License with Air Brake and Passenger Endorsements within the first 60 days of employment (*On the job training provided*)
- Must submit an original Department of Motor Vehicle Driver Record issued within the past ten (10) days prior to, or at the interview for employment
- Must pass a pre-employment drug test
- Must pass a pre-employment background check

WORKING CONDITIONS/PHYSICAL EFFORT:

Occasionally work may be accomplished outdoors in extreme weather condition (hot and/or cold); regularly performs physical activities that require considerable use of the arms, hands, and legs and moving the whole body, such as walking, standing, lifting, climbing, bending and handling materials; is frequently exposed to loud noise, fumes or airborne particles, toxic or caustic chemicals in a ventilated maintenance shop; may walk and/or stand for over six hours per day; works with personal computer (PC), laptop, complex electrical schematics, diagnostic software and various testing devices; may use electronic hand-held device (cell phone, two way-radio); works around heavy machinery

BENEFITS:

Represented staff benefits will be consistent with the collective bargaining agreement with the Teamsters Local 533.

APPLICATION PROCEDURE:

Any qualified person interested in this position should submit their application to DeDe Aspero, Tahoe Transportation District, P. O. Box 499, Zephyr Cove, Nevada 89448 or email to [daspero@tahoetransportation.org](mailto:daspero@tahoetransportation.org).