



APPLICATION FOR EMPLOYMENT

PO Box 499
 Zephyr Cove, NV 89448
 128 Market Street, Ste 3-F
 Stateline, NV 89449
 www.tahoetransportation.org

FOR PERSONNEL USE ONLY	
<input type="checkbox"/>	Input
<input type="checkbox"/>	Qualified
<input type="checkbox"/>	Best Qualified
<input type="checkbox"/>	Not Qualified
<input type="checkbox"/>	Experience
<input type="checkbox"/>	Education
<input type="checkbox"/>	License/Certificate
<input type="checkbox"/>	Received After
<input type="checkbox"/>	Closing Date
<input type="checkbox"/>	Other
Reviewed By: _____	
Date: _____	

1. EXACT TITLE OF POSITION:					
2. NAME: First:		Middle:		Last:	
3. MAILING ADDRESS:			City:		State: Zip:
4. PHYSICAL ADDRESS:			City:		State: Zip:
Home Phone:		Other Phone:		E-mail Address:	
5. Have you ever been previously employed by TTD? Yes ___ No ___ If yes, indicate title, department and dates worked:					
6. Have you ever worked under a different name? Yes ___ No ___ If yes, what name(s)?					
7. Can you, after an offer of employment, submit verification of the legal right to work in the U.S.? (U.S. regulations require all employees hired after 11/06/86 to provide proof of legal status to be employed in the U.S.) Yes ___					
8. Do you have a valid California or Nevada Driver's License? Yes ___ No ___ If yes, complete the following:					
State:		Type of License:		Lic. No.: Exp. Date:	
9. Do you object to TTD making inquiry of your present employer? Yes ___ No ___					

1€ <u>EDUCATION & EMPLOYMENT</u>			
NAME AND LOCATION OF COLLEGE OR UNIVERSITY	COURSE OF STUDY	DEGREE	DATE COMPLETED
BUSINESS, CORRESPONDENCE, TRADE OR SERVICE SCHOOLS		COURSE OF STUDY	

PLEASE READ THE MINIMUM QUALIFICATIONS SECTION OF THE JOB ANNOUNCEMENT BEFORE COMPLETING ITEMS 11 through 14

1F. CERTIFICATES, LICENSES, OR PROFESSIONAL REGISTRATION WHICH APPLY TO THIS POSITION: Date Issued _____ Type of License & Registration No. _____ Date Issued _____ Type of License & Registration No. _____	1G IF THIS POSITION REQUIRES COMPUTER, TYPING AND/OR SHORTHAND SKILLS, PLEASE INDICATE : YES NO Computer _____ Typing _____ wpm Shorthand _____ wpm
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13. EXPERIENCE

Begin with your most recent experience. List ALL experience for the last ten years, including U.S. Military Service. Give details of the experience which you believe helps you meet the requirements of the position for which you are applying. Use additional sheets if more space is necessary.

THE FOLLOWING SECTION MUST BE COMPLETED EVEN IF ATTACHING A RESUME

Period of Employment	Job Classification, Most Important Duties Performed, and Employer Information		
FROM _____ TO _____ TOTAL: YR. MO. HOURS PER WEEK: SALARY \$ _____ per	JOB TITLE:		EMPLOYER:
			PHONE #:
	SUPERVISOR'S NAME/TITLE:		ADDRESS:
	NO. SUPERVISED	REASON FOR LEAVING:	JOB DUTIES:
FROM _____ TO _____ TOTAL: YR. MO. HOURS PER WEEK: SALARY \$ _____ per	JOB TITLE:		EMPLOYER:
			PHONE #:
	SUPERVISOR'S NAME/TITLE:		ADDRESS:
	NO. SUPERVISED	REASON FOR LEAVING:	JOB DUTIES:
FROM _____ TO _____ TOTAL: YR. MO. HOURS PER WEEK: SALARY \$ _____ per	JOB TITLE:		EMPLOYER:
			PHONE #:
	SUPERVISOR'S NAME/TITLE:		ADDRESS:
	NO. SUPERVISED	REASON FOR LEAVING:	JOB DUTIES:
FROM _____ TO _____ TOTAL: YR. MO. HOURS PER WEEK: SALARY \$ _____ per	JOB TITLE:		EMPLOYER:
			PHONE #:
	SUPERVISOR'S NAME/TITLE:		ADDRESS:
	NO. SUPERVISED	REASON FOR LEAVING:	JOB DUTIES:

14. REFERENCES
Please list three professional references who have known you for at least four years.

Name: _____ Telephone Number: _____ Relationship: _____

Address: _____ City: _____ State: _____ Zip: _____

Name: _____ Telephone Number: _____ Relationship: _____

Address: _____ City: _____ State: _____ Zip: _____

Name: _____ Telephone Number: _____ Relationship: _____

Address: _____ City: _____ State: _____ Zip: _____

INSUFFICIENTLY COMPLETED APPLICATIONS WILL BE REJECTED

CERTIFICATE OF APPLICANT:

1. I declare that any statement in this application or information provided is true and complete. I understand that if I provide false information, it shall be sufficient cause for disqualification or dismissal.
2. I attest that I have the legal right to reside and work in this country (proof required upon employment).
3. In connection with this application, I authorize TTD and any agent acting on its behalf to conduct an inquiry into any information related to my potential or continued employment with the TTD and authorize the release of any such information, including but not limited to, prior employers and any criminal conviction on my record. Moreover, I hereby release TTD and any agent acting on its behalf from any liability by reason of requesting information from any person.
4. I understand that nothing in this application, or in any prior or subsequent written or oral statement, creates a contract of employment or any rights in the nature of a contract. I agree and understand that if I am hired by the Tahoe Transportation District, my employment will be "at-will", for an indefinite period of time, and may be terminated at any time, with or without cause, at the option of the Tahoe Transportation District or myself.
5. I understand that I have the right to end my employment at any time and that the Tahoe Transportation District retains the same right. I also understand that no one has the authority to enter into any contract, agreement, or modification of the foregoing unless such contract, agreement or modification is in writing and signed by the District Manager.

Signature _____ Date: _____

THE TAHOE TRANSPORTATION DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER